

# Mawazin

BUSINESS SOLUTIONS


*Tally*


Power of Simplicity  
We Are

**Tally Authorized Partner** TALLY FOR

Sales - Support - Training - VAT Implementation

**VAT**

 +973 17641565

 +973 17406127

info@tallybh.com

 [www.tallybh.com](http://www.tallybh.com)

Office 12, Building 378  
Road 71, A'ali 738  
Kingdom of Bahrain

## Company Profile



## Sparking Ideas for Rising Success

### Achievement is Not a Full-Stop

**It's a milestone which one outlives and an achiever is a person who continues to achieve.**

Mawazin is a Business Solution company that continues to spark solutions for every business need. Working closely with our partners and clients for a lucrative partnership, Mawazin reinvents profitable and sustainable business opportunities. We

focus on unified remedies from Sales-to-Service of Tally and of an individual entrepreneur to giant trading companies. It takes care of every aspect of a business like accounting, inventory, taxation, payroll and much more so you can focus on faster growth.



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## Areas of Mawazin Expertise:

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- Tally.ERP9 .
- Software Services .
- Customization .
- Training
- Networking and Hardware Solutions .
- ERP Implementation .
- Consultancy / Bookkeeping Implementation .

## Solutions

- Hardware
- Software



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We are based in Bahrain and catering the Middle East with a mission to become an upcoming leader of business solutions. Withholding a satisfied customer base in our functional expertise as IT Solutions

Provider, we are also operating in India as ICAP Enterprise - An Institute of Core Accounting professionals. ICAP has over a decade of experience in Tally and Accounting.



**You Focus On Business Growth...  
We Will Focus On Your Software**

## **Offer**

**We offers ready-to-use standard software's  
from house of Tally for every financial need:**

- Tally ERP 9 for Financial Accounting
- Tally Payroll for Payroll Management
- Audit Tool for Tax professionals
- Inventory Management
- Manufacturing
- Tally Banking
- Data Exchange
- MIS Reports

“  
How do you feel if you buy  
something for your business and you  
get stuck at most important point?  
”

### **Our core Services include**

- Tally Customization
- Data Synchronization
- Implementation of Tally Products
- Third Party Software Integration
- Data Migration
- Data Import
- Data Split
- Data error rectification & Trouble shooting
- Multi-Location Business Data Consolidation
- AMC: Annual Maintenance Contract
- Software Up gradation

**Free Software Demonstration**

### **For Sectors**

- Distribution Trading Companies
- Retailers & Wholesalers
- Manufacturing Industries
- Health & Pharmaceutical
- Petroleum Supply & Retail
- Construction and Real Estate
- Hospitality – Hotels & Restaurants
- Institutions
- Students
- Accountants
- Chartered Accountants



Just ask for it,  
**Mawazin** will spark the ideas for  
**YOUR RISING SUCCESS**

## Mawazin Customized Modules

### Success is an Esteemed Tradition

Success is not solitary. It is a transmission of esteemed tradition from occupation to occupation. That can be achieved through customizing the business needs and training the users for expertise.

### Customizing fundamentals

Mawazin satiates every customization need of forms, reports or queries with huge complexities of Multi-nationals to modest requirements of SMEs. With talented team of software programmers and engineers we ensure that all clients gain maximum value.

**in-depth study of client's need is done by Mawazin to create custom-built solutions for enduring fortunes. We believe that our partners' success is our success and travail for greater profit returns.**



### Training for Success Targets

Our various training packages for different level of expertise is our adroitness. These are offered for both beginners and advanced Tally users. Training solutions are specially designed for corporate level as well as individuals to impart greater financial returns and speed-up work. Client can immediately recognize performance improvement and cost-reduction with a systematic workflow.



## Tally.ERP 9 Property Management Module

### Property Masters

- Property Owners – Owned or 3rd Party .
- Property Type .
- Blocks .
- Floors .
- Unit Types .
- Zones .
- View
- Location / Area .
- Meter Info (For Electricity/Water) .
- Property Creation .

### Property Transactions

- Enquiry Booking (By Priority – Low, Medium & High)
- Proposal Creation (Tracking form Enquiry or individual)
- Proposal Revision, Cancellation and Closer
- Management Level Approvals for Proposal
- Lease Agreements Creation (Tracking form Proposal or individual)
- Status changing for the existing Lease Agreement (Approved, Signed and Terminated)
- Management Level Approvals for Lease Agreement.
- Auto Invoicing (Monthly, Bimonthly, Quarterly, Half Yearly and Yearly)

### Property MIS Reports

- Enquiry Register (Priority Wise)
- Proposal Register (Approved, Canceled or Closed)
- Lease Agreement Register (Approved, Signed and Terminated)
- Lease Agreement Details
- Pre-Billing Check
- Pre Billing Summary
- Tennant wise Expiry Summary
- Tennant wise Expired Summary
- Lease Expiry Summary
- Lease Expired Summary
- Invoice Register
- Tenant wise Outstanding Report
- Property wise Income Statement



## Tally ERP.9 Facilities Management Module

### Facilities Masters

- Complaint Category creation/ Alteration
- Complaint Creation/ Alteration
- Departments creation/ Alteration
- Engineers creation/ Alteration

### Facilities Transactions

- Complaint Registration
- Department Allocation Against complaint
- Engineer Allocation Against complaint
- Engineer Feedback on Complaint
- Material Request Note against Complaint (If required)
- Material Issue Note against Complaint
- Invoicing (If Applicable)

### Facilities MIS Reports

- PPM Assets Register
- Complaint Register
- Pending Jobs
- Job Awaiting for Material
- Completed Jobs History

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## Tally.ERP9 - Project Management

- Enquiry Creation / Booking for New client
- Quotation Creation against Enquiry

### Project Creation

- Project Name / Code
- Project Expected Start & Completion Date
- Project Phases
- Project Expense Estimation
- Project Inventory Estimation by Quantity & Value
- Define Admin Cost - Percentage / Value
- Define Profit Percentage / Value on Total Cost
- Phase Expected Start Date & Completion Date

- Purchase Requisition
- Purchase Order
- Receipt Note
- Purchase
- Project Delivery Note
- After saving Project Delivery Note
- Auto Post Inventory Value to WIP
- Auto Post proportionate Admin Cost to WIP
- Invoice - Project / Phase / Milestone wise
- Project Wise MIS Reports and Analysis

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FINANCE & ACCOUNTING



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## Advance School Management

### Schools Masters

- Student Management
- Fee Management
- Certificate Management
- Document Management
- Utility Tools
- Statutory & Taxation
- Complete Accounting

### Features

- Prospectus sales and registration.
- Reg. Form & Entrance.
- Complete Student Information
- Birthday and Event Reminder.
- Email option.
- Student History.
- Searching Tool.
- Student Gate Pass.
- Student ID Card Printing
- Student/ Class wise Circular
- Transfer Certificate (TC).
- Leaving Certificate
- Tuition Fee Certificate
- No Due Certificate
- Flexible & Unlimited user defined Fee Structure like Monthly, Quarterly, Yearly.
- Auto Admission Fee Due & Receipt.
- Instalment Scheduling for Regular Fee, Transport Fee, Hostel Fee etc.
- Advance Fee/ Late Fine management.
- Student & Class wise Fee Bill printing.
- Fee reminder Letter Student & Class wise
- Fee Outstanding Letter Student & Class
- Import Tools

### Miscellaneous Reports

- Strength Report.
- Self-configurable report with Multiple Filtration.
- Sibling wise Report
- Category Wise Report.
- Student Profile
- Gate pass Register
- Drop out student list.
- Prospectus sales Report.
- Fee Outstanding Monthly/Quarterly
- Student & Class Wise Fee
- Benefited & Conduct Certificate.
- Transfer Certificate Register.



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## Fixed Assets - Auto Depreciation Module

- Multiple Fixed Assets Ledger & Groups
- Depreciation Method Allocation (Percent or Months wise)
- Auto Depreciation Feature
- Fixed Assets Purchase Order, GRN and Purchase flow
- Fixed Assets register.
- Custodian / Owner wise Assets Management
- Supplier Details in Fixed Assets Register
- Disposal or Sales Process of Assets
- Assets Import from Excel Sheet

## MBS Security Features

- Enable Advance Voucher Type Security
- Capture User Name in Voucher Creation & Alteration
- Deactivate Delete & Cancel Buttons for Data Entry Users
- Hide Rate & Amount column in Delivery Note Print
- Management Approval Process (Single & Multiple Approval Levels)
- Alteration History for Voucher & Masters
- Restrict Sales Rate below cost for specific users

## Tally.ERP9 Advance HR - Payroll Module

(With Auto Calculation & Accruals)

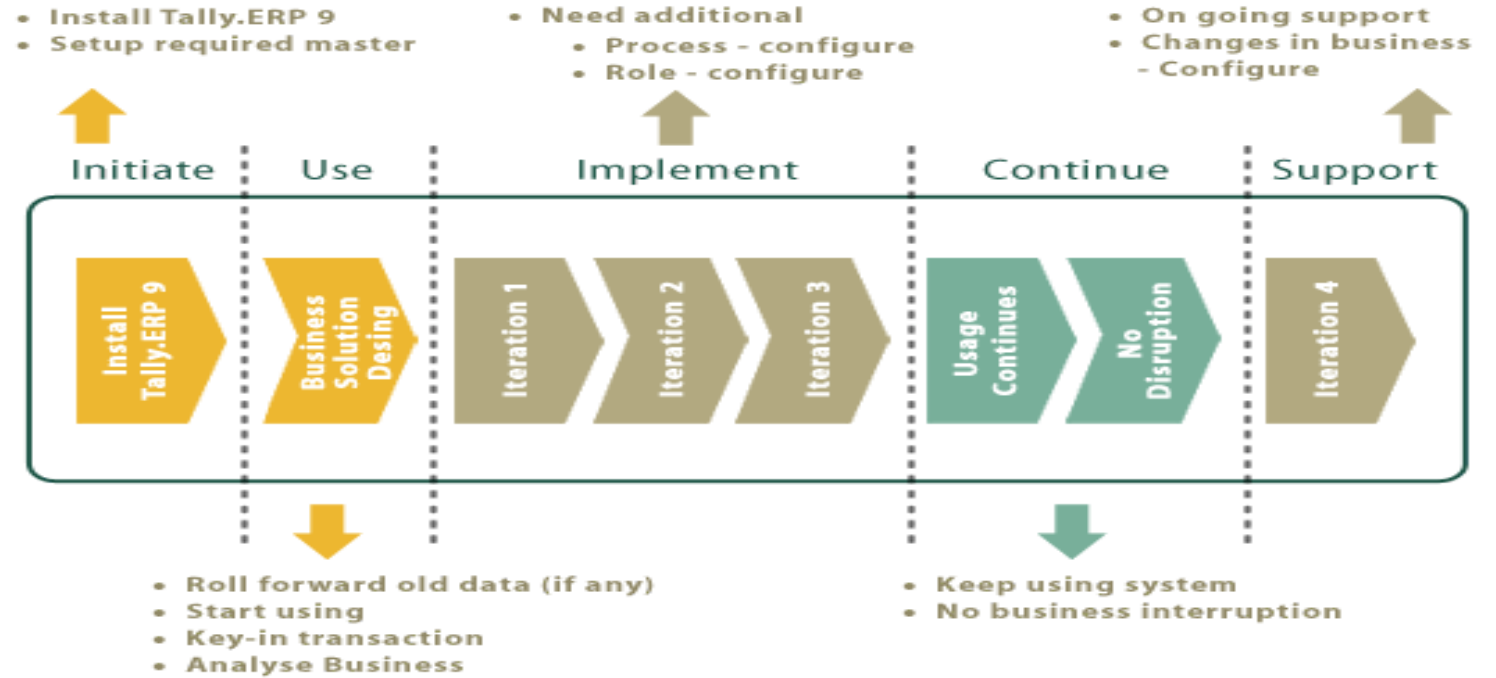
- Time Attendance - Manual or Automation from Bio-Matric Machine
- Payroll & Personnel Management
- Payroll Preparation
- GOSI Deduction & GOSI Management
- Indemnity/ Leave pay Accrual (Amount & Days)
- Documents Expiry Management with popup alerts
- Employee profile (All, single and group of Employee)
- Pay slip generation
- Pay sheet Generation
- Salary details configuration
- Attendance Register
- Employee Details Import from Excel
- Initially Employee Details Import from Excel



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## MBS Supporting Features

- Auto Set Voucher Date as System Date
- Enable Auto Manual Voucher Numbering
- Increase width of Master Name Fields
- Use Separate Discount Amount Column in Vouchers
- Control Negative Stock Balance
- Document Expiry Report with Alert
- Extra Fields in Item Masters (Brand, Color, Size & MFG)
- De-Activate Useless Masters

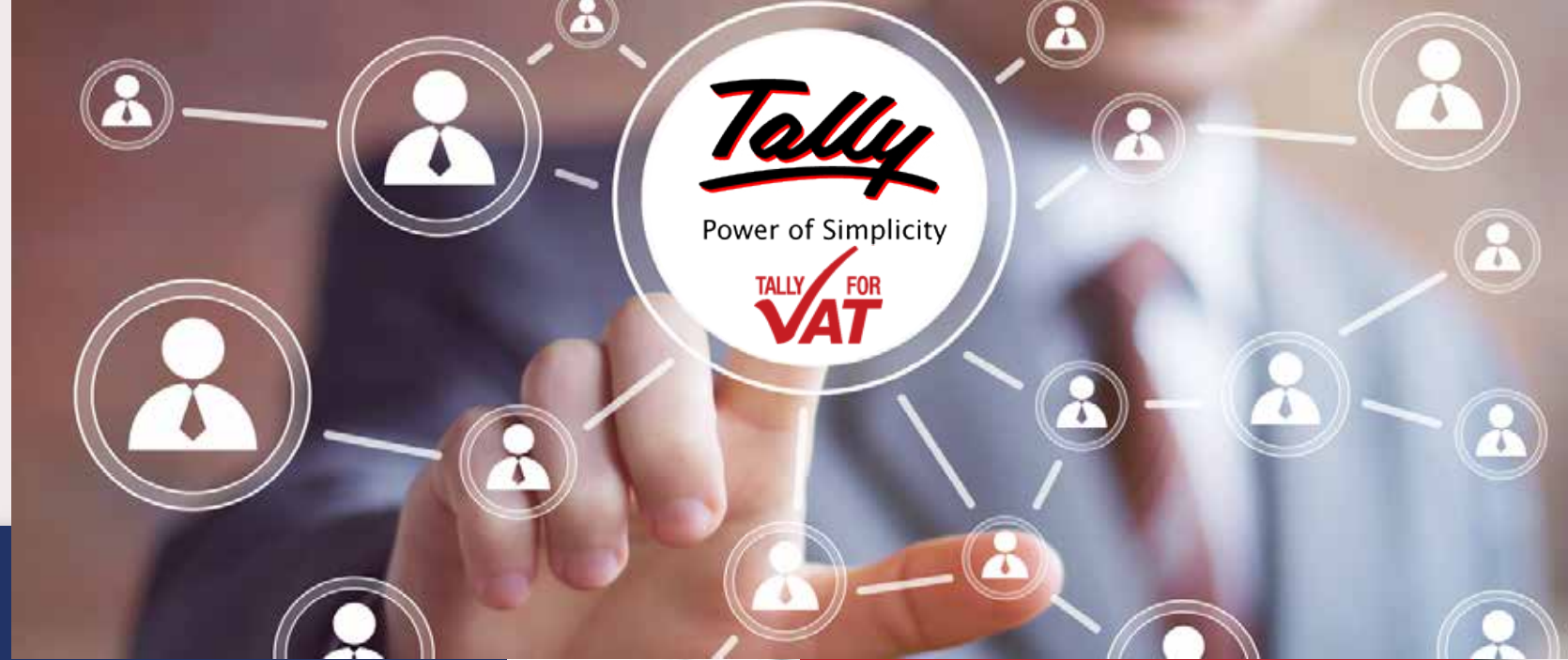


## MBS Supporting Features

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|--|--|--|
| <ul style="list-style-type: none"> <li>• Track Sales Executives during Sales (With MIS Reports)</li> <li>• Auto Post Receipt after Sales / Sales Order</li> <li>• Reserve Stock after Sales Order.</li> <li>• Pre-configure from &amp; To Locations for Stock Journals</li> <li>• Maintain Address Book for Customers &amp; Suppliers</li> <li>• Define Terms &amp; Conditions in</li> </ul> | <ul style="list-style-type: none"> <li>Vouchers</li> <li>• Show Zero Value Ledger/Groups in Trial Balance.</li> <li>• Corporate Dash Board Analysis.</li> <li>• Cost Center Wise Profitability.</li> <li>• Sales Process</li> <li>• Purchase Process</li> <li>• Documents Management</li> <li>• LPO Number in Sales and</li> </ul> | <ul style="list-style-type: none"> <li>Outstanding Report</li> <li>• Party wise Last. Sales/Purchase details in Transaction.</li> <li>• Outstanding Follow-up History.</li> <li>• Common Foreign Currency selection.</li> <li>• Auto Backup in Pre-Define Drop Box While closing the Tally.</li> </ul> |
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## Hardware & Network

- New network design, setup, and configuration.
- Data & voice network cabling.
- Network hardware installation and configuration.
- Configure file and printer sharing.
- Configure Internet access.
- Network reengineering and management.
- Network troubleshooting and repair.
- Data backup solutions.



IT Managed business solution should be business focused and develop high performance service and establishing best practice processes. We have IT managed services like

1. Preventive maintenance.
2. Incident based service.
3. Data backup.
4. Configuration.

## Managed IT Services



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## Server & Storage Solutions

Server, A computer or a computer program which manages access to a centralized resources or service in a network, A business server often used to manage multiple network services including.

1. Email threat, management
2. Internet connectivity
3. File and printer sharing
4. Remote access and data backups.
5. Server setup and configuration.
6. Active Directory design and configuration.

## Mawazin Business Solutions Annual Maintenance Contracts (AMC) for IT support includes:

- Asset Management
- On-site IT Support
- Quarterly preventive maintenance visits
- Unlimited Service calls
- Quick Response Time is an answer for all your problems.

Our AMC also offer regular visits of our IT engineers to your office. These visits are basically of 2 types

- Incident based Support
- Preventive Maintenance Visits

Mawazin IT maintenance contract entitles our clients with an exclusive service provided by the aces of IT support.

We fully understands the need for effective IT equipment and its importance for success of a company or business.

Response time that Mawazin Business Solutions IT Company offer for its clients mainly depends on the time when an emergency service call is received.

- 4 hours response time
- 8 hours response time
- NBD (Next business Day)

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## CCTV Camera Setup

“

Mawazin Business Solutions is proud of its ability to operate and setup security cameras available from all the major vendors and manufactures.

”



You can trust Mawazin Business Solutions for quality work of camera installation anywhere in Kingdom of Bahrain. We have staff that takes pride in providing the best services than anyone else in the market.

We are qualified enough and carry impressive track record which guarantees that the Security camera installation is going to be top-notch.



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